

INSTITUTE FOR POSTGRADUATE STUDIES

APPLICATION FOR LETTER FOR RENEWAL OF STUDENT VISA

PART I: CANDIDATE'S PARTICULARS

FULL NAME: _____ ID NUMBER: _____

PROGRAMME: _____ FACULTY: FOE/ FIT/ FCM/ FOM/ FET/ FIST/ FBL
M.Phil. (Mgmt.) / M.Eng.Sc. / M.Sc. (I.T.) / M.Sc. (C.M.)
Ph.D. (Mgmt.) / Ph.D. (Eng.) / Ph.D. (I.T.) / Ph.D. (C.M.)

CAMPUS: CYBERJAYA/MELAKA NATIONALITY: _____

MODE OF STUDY: FULL TIME GENDER: MALE/FEMALE

DATE OF INITIAL REGISTRATION: ___/___/___ END OF CANDIDATURE: ___/___/___
dd mm yr dd mm yr

TITLE OF THESIS: _____

SIGNATURE OF CANDIDATE: _____ DATE: ___/___/___
dd mm yr

PART II: PROGRESS REPORT (To be obtained from Supervisor and Co-supervisor)

PERCENTAGE OF COMPLETION: _____

NAME OF SUPERVISOR: _____ SIGNATURE & STAMP OF SUPERVISOR: _____

NAME OF CO-SUPERVISOR: _____ SIGNATURE & STAMP OF CO-SUPERVISOR: _____

PART III: RECEIPT BY IPS

Signature: _____

Name: _____

Date: _____

Designation: _____

Note:

- (1) Request for Letter for Renewal of Student Visa should be submitted to IPS together with the Record of Meeting between Supervisors.
- (2) The letter for renewal of student visa will be ready within three (3) working days.