MULTIMEDIA UNIVERSITY ®

INSTITUTE FOR POSTGRADUATE STUDIES

POSTGRADUATE PROGRAMME

THESIS SUBMISSION FORM (for Structure A only)

PART I: THESIS SUBMISSION - To be completed by the candidate.

FULL NAME: _____   ID NUMBER: _____

PROGRAMME: _____   FACULTY: _____

TITLE OF THESIS: _____

_____

_____

SIGNATURE OF CANDIDATE: _____   DATE: _____

I wish to submit the above- mentioned thesis for examination in compliance with the regulations for the above degree.

I certify that the work has been done by myself and has not been submitted elsewhere for the award of any degree or qualification. Due acknowledgment has been made to the work of others.

I hereby declare that pursuant to the provisions of the Copyright Act 1987 (the Act) that I shall not during my candidature at the University or thereafter engage in any unauthorised act of copying or reproducing or attempt to copy / reproduce or cause to copy / reproduce or permit the copying / reproducing or the sharing and / or downloading of any copyrighted material or an attempt to do so whether by use of the University's facilities or outside networks / facilities whether in hard copy or soft copy format, of any material protected under the provisions of sections 3 and 7 of the Act whether for payment or otherwise save as specifically provided for therein. This shall include but not be limited to any lecture notes, course packs, thesis, text books, exam questions, any works of authorship fixed in any tangible medium of expression whether provided by the University or otherwise.

I further undertake as an authorized user of any and/or all the systems within and/or outside MMU including but not limited to CAMSYS, MMLS, MYREN etc not to :-
 a) damage any system;
 b) obtain extra resources not authorized to these systems' user;
 c) deprive another user of authorized resources; and
 d) gain unauthorized access to systems by use of a special password, another user's password and / or exploiting loopholes in the these systems' security system.

I hereby further declare that in the event of any infringement of the provisions of the Act whether knowingly or unknowingly the University shall not be liable for the same in any manner whatsoever and undertake to indemnify and keep indemnified the University against all such claims and actions.

In the event of any infringement of the provisions of the Copyright Act 1987 whether knowingly or unknowingly the University shall not be liable for the same in any manner whatsoever and any individual, student, organization, body or group of students of the University shall be personally liable for all such acts of infringement and shall undertake to indemnify and keep indemnified the University against all such claims and actions.

SIGNATURE OF CANDIDATE: _____   DATE: ___/___/___
                                                            dd mm yr

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PART II: THESIS FORMAT CHECKING

Checked and Verified by IPS:-

 NAME: _____ SIGNATURE AND OFFICIAL STAMP: _____

 DATE: _____

PART III: SUPERVISOR/CO-SUPERVISOR'S CERTIFICATION

SUPERVISOR:

I certify that the candidate has complied with the regulations for the above degree and the thesis is ready for examination.

NAME OF SUPERVISOR: _____ SIGNATURE AND OFFICIAL STAMP: _____

DATE: _____

CO-SUPERVISOR:

I certify that the candidate has complied with the regulations for the above degree and the thesis is ready for examination.

NAME OF CO SUPERVISOR: _____ SIGNATURE AND OFFICIAL STAMP: _____

DATE: _____

ENDORSED BY DEAN OF FACULTY:

NAME OF DEAN OF FACULTY: _____ SIGNATURE AND OFFICIAL STAMP: _____

DATE: _____

PART IV - PAYMENT OF THE THESIS EXAMINATION FEE - To be completed by the Finance Division.

I confirm that I have received the thesis examination fee of:

(For candidates who registered before 1st January 2006):

[ ] * RM450.00 (for the degree of Master)

[ ] * RM600.00 (for the degree of Doctor of Philosophy)

(For candidates who registered on and after 1st January 2006):

[ ] * RM750.00 (Local) and RM862.50 (International) (for the degree of Master)

[ ] * RM2,500.00 (Local) and RM2,875 (International) (for the degree of Doctor of Philosophy)

(For candidates who registered on and after 1st June 2007):

[ ] * RM750.00 (Local) and RM900.00 (International) (for the degree of Master)

[ ] * RM2,500.00 (Local) and RM3,000.00 (International) (for the degree of Doctor of Philosophy)

* Please tick (/) as appropriate

Endorsed by:

Name: _____ Signature: _____

Designation: _____ Date: _____

PART V - THESIS RE-EXAMINATION (Following previous examination and on the recommendation of the Board of Examiners and the Senate) - To be completed by the Finance Division.

I confirm that I received the thesis re-examination fee of (Please tick (/) as appropriate):

(For candidates who registered before 1st January 2006):

☐ * RM450.00 (for the degree of Master)

☐ * RM600.00 (for the degree of Doctor of Philosophy)

(For candidates who registered on and after 1st January 2006):

☐ * RM750.00 (Local) and RM862.50 (International) (for the degree of Master)

☐ * RM2,500.00 (Local) and RM2,875 (International) (for the degree of Doctor of Philosophy)

(For candidates who registered on and after 1st June 2007):

☐ * RM750.00 (Local) and RM900.00 (International) (for the degree of Master)

☐ * RM2,500.00 (Local) and RM3,000.00 (International) (for the degree of Doctor of Philosophy)

Endorsed by:

Name: _____

Signature: _____

Designation: _____

Date: _____

PART VI: FOR INSTITUTE FOR POSTGRADUATE STUDIES USE

Received and Verified by IPS:-

ITEM	ACTION DATE	REMARKS
BOP Noting	☐ Date :	
Issue Letter	☐ Date :	
Notify Candidate	☐ Date :	
Update in CaMSys	☐ Date :	
Filing	☐ Date :	

NAME: _____ SIGNATURE AND OFFICIAL STAMP: _____

DATE: _____

Note:

(1) The candidate is required to obtain the certification from Supervisors and the Dean of Faculty.
(2) Payment of thesis examination fee must be done before submitting the thesis. The Candidate is required to obtain the endorsement from the Finance Division. Part IV should be completed only for thesis re-submission.
(3) The candidate shall submit the form with the following to IPS:
   - SIX copies of the comb-binded thesis (for Ph.D. student)
   - FIVE copies of the comb-binded thesis (for Master's student)
   - Digital copy (burn into CD) of:
     o thesis
     o the originality reports *(for each chapter)*
   - Similarity Index form *(to be verified by Supervisor(s))*
(4) Every Ph.D. candidate must have submitted at least ONE manuscript to international journals and/or top conference proceedings arising from the research work carried out during his candidature before submission of his thesis for examination.