

REFERENCE FORM**CONFIDENTIAL****INFORMATION FOR CANDIDATE**

1. The candidate shall send the reference form(s) to his/her referee(s) requesting that the reference(s) form be completed and sealed in an envelope. The referee(s) shall sign across the seal and return to the candidate or forward to IPS, MMU.
2. It is the responsibility of the candidate to ensure the reference forms are forwarded to IPS, MMU within two weeks after the deadline of application.

PART I: To be completed by the Applicant

Name of Applicant (in BLOCK CAPITALS):	
Programme Applied:	
Campus:	

PART II: To be completed by the Referee

1.	How long have you known the applicant and in what capacity?
2.	How do you rate his/her academic ability?
3.	Taking overall view, what do you consider to be the applicant's major talents and strengths? What do you consider to be the applicant's major weakness?

Referee Name:	Position:
Organisational Address:	
Telephone No:	Fax No:
E-mail Address:	
Referee's Signature and Official Stamp: _____ Date: _____	

All information provided will be treated confidentially. Your assistance in providing the information is highly appreciated.

Kindly return the form to:

<p>FOR (CYBERJAYA CAMPUS & PSDC) PROGRAMMES Institute for Postgraduate Studies (IPS) Multimedia University Persiaran Multimedia 63100 Cyberjaya, Selangor Darul Ehsan, Malaysia Contact Number: 603-8312 5290/5560 Fax: 603-8312 5300 Email: ips@mmu.edu.my URL: http://research.mmu.edu.my/ips</p> <p>*PSDC: Penang Skills Development Centre</p>	<p>FOR (MELAKA CAMPUS) PROGRAMMES Institute for Postgraduate Studies (IPS) Multimedia University Jalan Ayer Keroh Lama 75450 Bukit Beruang, Melaka Contact Number: 606-252 3166/3564 Fax: 606-231 7141 Email: ips@mmu.edu.my URL: http://research.mmu.edu.my/ips</p>
--	---