

INSTITUTE FOR POSTGRADUATE STUDIES

**POSTGRADUATE PROGRAMME
PUBLICATION VERIFICATION FORM (for Structure A only)**

The application form should be submitted to the Institute for Postgraduate Studies (IPS) (ips@mmu.edu.my) upon receiving confirmation of publication acceptance.

All accepted publications **after 1 January 2024** MUST submit this publication verification form to IPS.

PART I: CANDIDATE DETAILS			
FULL NAME:		ID NUMBER:	
PROGRAMME:		FACULTY:	
MODE OF STUDY:		NATIONALITY:	
PERSONAL EMAIL:		MOBILE PHONE NO.:	
REGISTRATION DATE:			
PART II: PUBLICATION DETAILS			
PAPER TITLE:			
CONFERENCE / JOURNAL NAME:			
TYPE:	<input type="checkbox"/> Journal <input type="checkbox"/> Conference <input type="checkbox"/> Other, please specify: _____		
ACCEPTANCE DATE:			
PUBLICATION DATE: (If applicable)			
INDEX:	<input type="checkbox"/> SCOPUS <input type="checkbox"/> Web of Science (ISI) <input type="checkbox"/> MyCite <input type="checkbox"/> ERA <input type="checkbox"/> Conference Proceedings rated as CORE A* or A <input type="checkbox"/> MMU Press <input type="checkbox"/> Non-Indexed		
QUARTILE & IMPACT FACTOR: (Applicable for journal publication only)			

PART III: CHECKLIST – Check by Candidate

Kindly attach the following items with this form. Kindly tick (✓) on the items below.

No.	Items to be checked	Tick (✓)
1	Attach a copy of the accepted/published manuscript in PDF format.	
2	Attach a proof of acceptance by the publisher/organizer.	
3	Attach the proof of indexing. (Please refer to the Remarks)	
4	This publication is co-authored with my supervisor(s).	
5	This publication is accepted within my candidature period of the candidate.	
6	This publication is carrying the affiliation of the department/faculty/institution of Multimedia University.	
7	The contents of this published work are part of my research works that will be used in my thesis/dissertation.	

I hereby declare that the provided information is true and take full responsibility for its accuracy. I also understand that any willful dishonesty may result in the refusal or disqualification of this application.

SIGNATURE OF CANDIDATE:

DATE (dd/mm/yy): ___/___/_____

PART IV: VERIFICATION BY IPS

I hereby verify that the information is accurate and that the publication is Accepted / Published.

SIGNATURE AND OFFICIAL STAMP OF IPS DEAN / DEPUTY DEAN:

DATE (dd/mm/yy):: ___/___/_____

IMPORTANT NOTE: Candidates are required to retain this form until the completion of their graduation. The verified publication verification form must be submitted to IPS during the final thesis submission.

Remarks:

The proof of indexed publication can be obtained from:

1. **Scimago Journal & Country Rank:** <https://www.scimagojr.com/index.php>
2. **Scopus:** <https://www.scopus.com/sources.uri>. To check Journal Ranking in Scopus:
 - Visit the official IPS website (<https://ips.mmu.edu.my/>)
 - Select “Current Student” from the menu → “One Stop Student Portal” → “How to Check Journal Ranking – Scopus”
3. **Web of Science:** <https://mjl.clarivate.com/search-results>
4. **CORE Conference Ranking List:** <https://www.core.edu.au/>

For Publication Requirements, kindly refer to the Postgraduate Handbook (<https://ips.mmu.edu.my/downloads/postgraduate-handbook/>)