

**POSTGRADUATE PROGRAMME  
THESIS SUBMISSION FORM (STRUCTURE A ONLY)**

| PART I: CANDIDATE'S DETAILS - TO BE COMPLETED BY THE CANDIDATE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                 |                     |  |    |       |          |   |                                                                                                                                                                                                                                                                                                                                 |  |   |                                                                                                                          |  |   |                                                                                                                                                                                                      |  |
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| FULL NAME:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                 | STUDENT ID:         |  |    |       |          |   |                                                                                                                                                                                                                                                                                                                                 |  |   |                                                                                                                          |  |   |                                                                                                                                                                                                      |  |
| PROGRAMME:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                 | FACULTY:            |  |    |       |          |   |                                                                                                                                                                                                                                                                                                                                 |  |   |                                                                                                                          |  |   |                                                                                                                                                                                                      |  |
| APPROVED THESIS TITLE:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                 |                     |  |    |       |          |   |                                                                                                                                                                                                                                                                                                                                 |  |   |                                                                                                                          |  |   |                                                                                                                                                                                                      |  |
| MODE OF STUDY:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                 | NATIONALITY:        |  |    |       |          |   |                                                                                                                                                                                                                                                                                                                                 |  |   |                                                                                                                          |  |   |                                                                                                                                                                                                      |  |
| PERSONAL EMAIL:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                 | MOBILE PHONE NO.:   |  |    |       |          |   |                                                                                                                                                                                                                                                                                                                                 |  |   |                                                                                                                          |  |   |                                                                                                                                                                                                      |  |
| DATE OF REGISTRATION:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                 | END OF CANDIDATURE: |  |    |       |          |   |                                                                                                                                                                                                                                                                                                                                 |  |   |                                                                                                                          |  |   |                                                                                                                                                                                                      |  |
| PART II: CANDIDATE DECLARATION - TO BE COMPLETED BY THE CANDIDATE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                 |                     |  |    |       |          |   |                                                                                                                                                                                                                                                                                                                                 |  |   |                                                                                                                          |  |   |                                                                                                                                                                                                      |  |
| <p>Before proceeding, please carefully read and understand the following declaration. After reading, you may proceed to sign below to indicate your acknowledgement and agreement.</p> <table border="1"> <thead> <tr> <th>No</th> <th>Items</th> <th>Tick (✓)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>I acknowledge the requirement to fulfil the <b>publication requirement</b> as outlined in the Postgraduate Handbook. For Publication Requirements, kindly refer to the Postgraduate Handbook (<a href="https://ips.mmu.edu.my/downloads/postgraduate-handbook/">https://ips.mmu.edu.my/downloads/postgraduate-handbook/</a>).</td> <td></td> </tr> <tr> <td>2</td> <td>I acknowledge that I must hold a <b>valid student visa</b> until graduation (Applicable to International Students only).</td> <td></td> </tr> <tr> <td>3</td> <td>I have <b>not</b> used any <b>AI humanizer tools</b> or similar software designed to disguise, rewrite, or modify AI-generated content to appear as human-written in the preparation of this thesis.</td> <td></td> </tr> </tbody> </table>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                 |                     |  | No | Items | Tick (✓) | 1 | I acknowledge the requirement to fulfil the <b>publication requirement</b> as outlined in the Postgraduate Handbook. For Publication Requirements, kindly refer to the Postgraduate Handbook ( <a href="https://ips.mmu.edu.my/downloads/postgraduate-handbook/">https://ips.mmu.edu.my/downloads/postgraduate-handbook/</a> ). |  | 2 | I acknowledge that I must hold a <b>valid student visa</b> until graduation (Applicable to International Students only). |  | 3 | I have <b>not</b> used any <b>AI humanizer tools</b> or similar software designed to disguise, rewrite, or modify AI-generated content to appear as human-written in the preparation of this thesis. |  |
| No                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Items                                                                                                                                                                                                                                                                                                                           | Tick (✓)            |  |    |       |          |   |                                                                                                                                                                                                                                                                                                                                 |  |   |                                                                                                                          |  |   |                                                                                                                                                                                                      |  |
| 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | I acknowledge the requirement to fulfil the <b>publication requirement</b> as outlined in the Postgraduate Handbook. For Publication Requirements, kindly refer to the Postgraduate Handbook ( <a href="https://ips.mmu.edu.my/downloads/postgraduate-handbook/">https://ips.mmu.edu.my/downloads/postgraduate-handbook/</a> ). |                     |  |    |       |          |   |                                                                                                                                                                                                                                                                                                                                 |  |   |                                                                                                                          |  |   |                                                                                                                                                                                                      |  |
| 2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | I acknowledge that I must hold a <b>valid student visa</b> until graduation (Applicable to International Students only).                                                                                                                                                                                                        |                     |  |    |       |          |   |                                                                                                                                                                                                                                                                                                                                 |  |   |                                                                                                                          |  |   |                                                                                                                                                                                                      |  |
| 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | I have <b>not</b> used any <b>AI humanizer tools</b> or similar software designed to disguise, rewrite, or modify AI-generated content to appear as human-written in the preparation of this thesis.                                                                                                                            |                     |  |    |       |          |   |                                                                                                                                                                                                                                                                                                                                 |  |   |                                                                                                                          |  |   |                                                                                                                                                                                                      |  |
| <p>I wish to submit the above-mentioned thesis for examination in compliance with the regulations for the above degree.</p> <p>I certify that the work has been done by myself and has not been submitted elsewhere for the award of any degree or qualification. Due acknowledgement has been made to the work of others.</p> <p>I hereby declare that pursuant to the provisions of the Copyright Act 1987 (the Act) that I shall not during my candidature at the University or thereafter engage in any unauthorised act of copying or reproducing or attempt to copy/reproduce or cause to copy/reproduce or permit the copying / reproducing or the sharing and/or downloading of any copyrighted material or an attempt to do so whether by use of the University's facilities or outside networks/facilities whether in hard copy or soft copy format, of any material protected under the provisions of sections 3 and 7 of the Act whether for payment or otherwise save as specifically provided for therein. This shall include but not be limited to any lecture notes, course packs, thesis, textbooks, exam questions, or any works of authorship fixed in any tangible medium of expression whether provided by the University or otherwise.</p> <p>I further undertake as an authorized user of any and/or all the systems within and/or outside MMU including but not limited to CLIC, EBWISE etc. not to: -</p> <ul style="list-style-type: none"> <li>a) damage any system;</li> <li>b) obtain extra resources not authorized to these systems' user;</li> <li>c) deprive another user of authorized resources; and</li> <li>d) gain unauthorized access to systems by use of a special password, another user's password and/or exploiting loopholes in these systems' security system.</li> </ul> <p>I hereby further declare that in the event of any infringement of the provisions of the Act whether knowingly or unknowingly the University shall not be liable for the same in any manner whatsoever and undertake to indemnify and keep indemnified the University against all such claims and actions. In the event of any infringement of the provisions of the Copyright Act 1987 whether knowingly or unknowingly the University shall not be liable for the same in any manner whatsoever and any individual, student, organization, body or group of students of the University shall be personally liable for all such acts of infringement and shall undertake to indemnify and keep indemnified the University against all such claims and actions.</p> |                                                                                                                                                                                                                                                                                                                                 |                     |  |    |       |          |   |                                                                                                                                                                                                                                                                                                                                 |  |   |                                                                                                                          |  |   |                                                                                                                                                                                                      |  |

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DATE (dd/mm/yy): \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**PART III: VERIFICATION FROM SUPERVISOR & CO-SUPERVISOR**

**SUPERVISOR & CO-SUPERVISOR:**

I've checked and verified that the candidate has complied with the guidelines as per the template provided by IPS for the thesis.

I certify that the candidate has complied with the regulations for the above degree and the thesis is ready to be submitted for examination.

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DATE (dd/mm/yy): \_\_\_\_ / \_\_\_\_ / \_\_\_\_

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**PART IV: PAYMENT OF THE THESIS EXAMINATION FEE – TO BE COMPLETED BY THE FINANCE DIVISION**

Remarks: Email to [billing@mmu.edu.my](mailto:billing@mmu.edu.my)

A) I confirm that I have received the following fee of (Please tick (/) as appropriate):

☐ Thesis Examination Fee

☐ Thesis Re-examination Fee

|               | Registered on and after<br>1 <sup>st</sup> January 2006 |                                     | Registered on and after<br>1 <sup>st</sup> June 2007 |                                    |
|---------------|---------------------------------------------------------|-------------------------------------|------------------------------------------------------|------------------------------------|
|               | Local                                                   | International                       | Local                                                | International                      |
| <b>MASTER</b> | <input type="checkbox"/> RM 750                         | <input type="checkbox"/> RM 862.50* | <input type="checkbox"/> RM 750                      | <input type="checkbox"/> RM 954*   |
| <b>Ph.D.</b>  | <input type="checkbox"/> RM 2,500                       | <input type="checkbox"/> RM 2,875*  | <input type="checkbox"/> RM2,500                     | <input type="checkbox"/> RM 3,180* |

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Please tick (✓) at the items for the thesis formatting and arrangement below:

| No  | Thesis Arrangement                                                                                                                                                                                                                                                                      | ✓ | Comments/Remarks (if any differences) |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|---------------------------------------|
| 1.  | Cover                                                                                                                                                                                                                                                                                   |   |                                       |
| 2.  | Title Page                                                                                                                                                                                                                                                                              |   |                                       |
| 3.  | Copyright Page                                                                                                                                                                                                                                                                          |   |                                       |
| 4.  | Declaration Page                                                                                                                                                                                                                                                                        |   |                                       |
| 5.  | Acknowledgements                                                                                                                                                                                                                                                                        |   |                                       |
| 6.  | Dedication (if any)                                                                                                                                                                                                                                                                     |   |                                       |
| 7.  | Abstract                                                                                                                                                                                                                                                                                |   |                                       |
| 8.  | Table of Contents                                                                                                                                                                                                                                                                       |   |                                       |
| 9.  | List of Tables                                                                                                                                                                                                                                                                          |   |                                       |
| 10. | List of Figures                                                                                                                                                                                                                                                                         |   |                                       |
| 11. | List of Abbreviations/Symbols (if any)                                                                                                                                                                                                                                                  |   |                                       |
| 12. | Chapters<br><i>Note: Please write the chapters in the comments/remarks column</i>                                                                                                                                                                                                       |   |                                       |
| 13. | References – APA style<br>FOL - OSCOLA style                                                                                                                                                                                                                                            |   |                                       |
| 14. | Appendices (Optional)                                                                                                                                                                                                                                                                   |   |                                       |
| 15. | List of Publications                                                                                                                                                                                                                                                                    |   |                                       |
| No  | Format of Report (refer to “Guideline for Preparation of Thesis” from IPS website)                                                                                                                                                                                                      | ✓ | Comments/Remarks (if any differences) |
| 1.  | Page Margins                                                                                                                                                                                                                                                                            |   |                                       |
| 2.  | Pagination                                                                                                                                                                                                                                                                              |   |                                       |
| 3.  | Font and Type Face and Line Spacing                                                                                                                                                                                                                                                     |   |                                       |
| 4.  | Cover Pages follow the stipulated format                                                                                                                                                                                                                                                |   |                                       |
| 5.  | Consistent use of English language                                                                                                                                                                                                                                                      |   |                                       |
| 6.  | Number of words ( <b>Main body only</b> )<br>>20,000 words (for Master's); >40,000 words (for Master's from FAC and FOL); >35,000 (for Master's from FOB and FOM)<br><br>>40,000 words (for Ph.D.); >70,000 words (for Ph.D. from FAC, FOB and FOM); >80,000 words (for Ph.D. from FOL) |   |                                       |

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